

## Town of Castle Rock

### Town Board Agenda Policy

The open meetings law states that a meeting notice for a governmental body **may** provide for a period of public comment. Wis. Stat. § 19.84(2).

Based on the wording of this Statute and the opinion of the Wisconsin Town Association attorneys, the Town Board is **not** required to allow public comment that is not included on the current agenda at its meetings.

To ensure that the agenda includes pertinent items related to the residents, and the operational requirements of the Town of Castle Rock, the following policy will be utilized

- Based on the standard items routinely needing addressed each month, the Clerk along with the Chairman will create and post the Town Board Agenda.
- Board Members may request that an item be added as a future agenda item.
- Residents of the Town of Castle Rock may contact a board member to request that an item be added to the agenda.

During the scheduling of future meetings, board members of the Town of Castle Rock may make a motion to have an item added as a future town board meeting agenda.

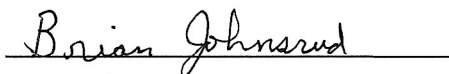
After discussion of the motion brought to the board's attention, and if the motion gets a second and passes by majority vote, the item must be added to the next meeting agenda.

While agenda items cannot be added to the agenda at the last minute, note that the board can vote to delete an item from the agenda or rearrange the order of the items on the agenda at the start of the meeting.

The Town Board agenda will be posted 24 hours prior to holding the Town Board meeting. The agenda will be placed on the town webpage <https://castlerock-township.com/> and at 15070 County Hwy G.

This policy may be updated/modified with notice as required.

Dated this 10th day of March, 2026

  
\_\_\_\_\_  
Brian Johnsrud  
Chairman Town of Castle

  
\_\_\_\_\_  
Lavern Hrubes  
Clerk Town of Castle Rock